

## REGISTRATION - NZIFST Conference 2017 – Nelson, 4-6 July

Please complete one form per person and take a copy for your records.

**EARLYBIRD REGISTRATION FEES END 31<sup>st</sup> May**

**(A) DELEGATE DETAILS:**

Prof/Dr/Mr/Mrs/Miss/Ms \_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Position \_\_\_\_\_

Company/Organisation \_\_\_\_\_

Postal Address \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ Mobile \_\_\_\_\_

\_\_\_\_\_ Fax \_\_\_\_\_

\_\_\_\_\_ Email \_\_\_\_\_

Special Requirements (Dietary/Disability) \_\_\_\_\_

Privacy Act 1993: This information will be used by the NZIFST for the purposes of their annual conference and for member promotion and services. A list of delegates will also be made available to other delegates and exhibitors and sponsors of the conference.

Please tick here if you DO NOT wish to have your name and particulars included on any such lists

**(B) REGISTRATION FEES: (Please circle or tick required registration type)**

**NOTES:**

- All fees are in New Zealand Dollars, inclusive of GST @ 15%

- Where social functions are included in the fee **YOUR TICKETS MUST STILL BE RESERVED in section D** (this is for planning purposes)

- There is NO Student one-day registration option.

<i>Please CIRCLE Attendance Option</i>		NZIFST Member		Non-Member		Running Totals \$
		EARLYBIRD Received on or before 31 May	STANDARD Received after 31 May	EARLYBIRD Received on or before 31 May	STANDARD Received after 31 May	
<b>Delegate</b>	<b>FULL Registration</b> <small>(Including Conference Dinner)</small>		\$695	\$795	\$895	\$995
	<b>Conference Only Registration</b> <small>(NO Conference Dinner)</small>		\$610	\$710	\$810	\$910
	<i>Or DAY Registration</i> <small>(Tick day(s))</small>	<b>Tues</b>	\$310	\$360	\$410	\$460
		<b>Wed</b>	\$310	\$360	\$410	\$460
<b>Thurs</b>		\$255	\$305	\$355	\$405	
<b>Speaker</b> <small>Does not apply to poster presentations</small>	<b>FULL Registration</b> <small>(Includes Conference Dinner)</small>		\$535 any time			
	<b>Or DAY of Presentation</b>		No charge [claimable for one day only]			
<b>Student</b> <small>There is no one-day option for students</small>	<b>FULL Registration</b> <small>(Includes Conference Dinner)</small>		\$345	\$365	\$385	\$405
<b>EXHIBITOR</b>	<b>Complimentary</b>	<b>All Three days</b>	Name(s)			
<b>SUB-TOTAL (B)</b>						\$

<b>(C) WORKSHOPS – Places allocated on first in basis – Booking is essential to secure your place – Minimum numbers apply</b>			
Thursday 6th July, 1.30pm – 4.30pm			
<b>KPMG – Be Retail Ready</b>	\$350 + GST = \$402.50	<b>Do you want more information?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>Social Media Workshop</b> Claire O’Connell	\$138 on or before 31 May \$161 after 31 May	Please book here	\$
<b>SUB-TOTAL (C)</b>			<b>\$</b>

<b>(D) SOCIAL FUNCTIONS:</b>				
To guarantee your ticket, and for planning purposes, <b>PLEASE CONFIRM YOUR ATTENDANCE.</b>				
Requested tickets will be in your registration pack at conference.				
NOTE: If you choose to not attend an inclusive function there is no refund on your registration fee.				
<b>Activity</b>				
<b>Monday</b> Casual gathering (~5pm – 7pm)	Location and format to be confirmed and dependent on demand	Will you be in Nelson at this time and would you attend if there was an event?	YES please	NO thanks
<b>Tuesday</b> Dinner (from ~7pm)	“Moveable Feasts”	Enjoy progressive dining at 3 restaurants – Cost is additional to registration Do you want more information?	YES please	NO thanks
<b>Tuesday</b> Young Technologist’s Function (~7.00pm – 9.30pm)	RESTRICTED to Students and NZIFST members aged 29 and under.	INCLUSIVE in FULL Registration - No extra Charge Do you wish to attend?	YES please	NO thanks
<b>Wednesday</b> Awards Dinner (from 7pm)	Additional tickets	\$85 per person	Number required =	\$
<b>SUB-TOTAL (D)</b>				<b>\$</b>

<b>(E) PAYMENT:</b> An invoice will be issued	(GST No. 10-256-160)
<b>TOTAL FEES (B) + (C) + (D) (includes GST) \$_____</b>	
<b>Note: Registration must be received on or before 31 May to qualify for the early bird discounts</b>	
Your purchase order or reference - _____	
Mailing address if different to above:	

**\*\* Please ensure you have completed section D showing your attendance at the social functions**

Please retain a copy for your file and forward this form to:

**POST:** NZIFST Conference  
PO Box 5574  
Terrace End  
Palmerston North 4441, NZ

**FAX:** +64 6 356 1687  
**EMAIL:** [rosemary@nzifst.org.nz](mailto:rosemary@nzifst.org.nz)

**Enquiries:** [rosemary@nzifst.org.nz](mailto:rosemary@nzifst.org.nz) or phone 06 356 1686

**(E) NZIFST Conference TERMS & CONDITIONS**

**CANCELLATIONS & REFUNDS**

All cancellations must be in writing to [rosemary@nzifst.org.nz](mailto:rosemary@nzifst.org.nz)

- \* If received on or before 31 May - full refund
- \* If received between 1 June and 15 June - full refund less \$100 admin fee
- \* If received after 15 June - any refund will be at the discretion of the management
- \* Substitutions allowed at any time

**INCLUSIVE FUNCTIONS**

If you choose to not attend any function that is inclusive on your registration there is no refund for this function.

**CHANGE TO CONTENT, POSTPONEMENT & EVENT CANCELLATION**

- \* In the unlikely event of cancellation of the event, the liability of the organisers is limited to the return of paid fees.
- \* The organisers reserve the right to alter the times, dates and speakers of this event - you should confirm the current programme via the website or contact [rosemary@nzifst.org.nz](mailto:rosemary@nzifst.org.nz)

While we are sorry if this causes inconvenience, the organisers will not be liable for any loss or damages arising from such changes.